**Date of February 2016**

**MINUTES OF THE MEETING OF TATENHILL & RANGEMORE PARISH COUNCIL HELD ON TUESDAY 3RD NOVEMBER, 2020, 7.30 P.M. VIA THE PLATFORM ZOOM**

**Present:** Cllr E Coleman (Chair)

 Cllr J Bristow

 Cllr D Milner

 Cllr D Walford (Vice Chair)

 Cllr H Pointer

 Cllr P Shipley

**In attendance**: Mrs K Lear (clerk) and Borough Cllr B Ashcroft

**1/3-11-20 Apologies:**

None received

**2/3-11-20 Declarations of Interest & Dispensation requests.**

 Cllr E Coleman wished to declare an interest as spouse is a Trustee of the TMVH and

Cllr J Bristow wished to declare an interest as she is a Trustee of the TMWH.

**3/3-11-20 Minutes of the meeting 6th October, 2020**

**RES 186 Resolved:** the minutes were an accurate and factual record.

**4/3-11-20 Public Participation:** No members of the public were present

**5/3-11-20 Third Party Reports**

Cllr Ashcroft confirmed that there had been no further issues with the dog track. The Chair thanked Cllrs Milner and Ashcroft for their efforts with this particular matter.

Staffordshire police report was noted.

**6/3-11-20 Working groups**

1. **Flooding**

Members were advised that continual dialogue had taken place with the environmental agency. Members felt that correspondence to riparian owners should be via the environmental agency. Borough Cllr Ashcroft offered to speak to Barton Parish Council to establish what approach they had taken. It was suggested that something needed to be put in the next newsletter to remind residents of their responsibilities. It was noted that the clerk is exploring costs for clearing of the culvert, Yews Bridge.

**RES 187 Resolved**: that the clerk establishes properties to which “the occupier” letters should be sent. Letters to be sent to “The occupier”.

1. **Princes Wood**

Members confirmed that the picnic table was on order and the relocation of the gate was still planned.

Cllrs Pointer and Walford informed council that the TTTV meeting was successful. They had a list of possible projects that the council could apply for.

1. **Website and Filing**

Members had started to look at security back up files. The village hall capacity for storage is being explored too. There was an idea of making more space available at Tatenhill Village Hall by relocating the cupboard door to the doorway from the backroom more space is available. It will depend on costs and what the parish council want to do, subject to TMVH Trustees permission too.

Cllr Pointer felt that the Council needed more space and the Council also needed a 4-drawer filing cabinet. It is matter of getting the work priced up.

**RES 188** **Resolved**: that the clerk obtains some quotations to move the door and block up the security door.

 It was noted that no decision has been made yet in relation to electronic filing. It was felt that possibly a second hard drive was not required.

1. **Speed Indicator Device**

The SID has been relocated to Rangemore. People are very happy. It was requested that the information goes in the newsletter stating that trials are ongoing.

**7/3-11-20 Financial Matters:**

1. **Accounts**

**RES 189 Resolved:** that the following payments be processed.

 Recipient Category Total payable Method Power

 G Henry Maintenance 484.00 EP GP

 SPCA Training 50.00 EP GP

 DSK Maintenance 144.00 EP GP

 K Lear Payroll 644.28 EP GP

 K Lear Office expenses 49.80 EP GP

 E Coleman Zoom 14.39 EP GP

 Poppy Appeal Wreath x 2 50.00 EP GP

 Cllrs H Pointer and J Bristow will process the payments

It was noted the Finance and Policy Committee will be meeting before the next parish council meeting to compile draft budget for 2021-22

 **b) Grant Applications:** None received

1. **External audit**

 It was noted that the External audit report had been received. The qualification was

 acknowledged. Council agreed to review the Fixed Asset Register in detail for March 2021.

**8/3-11-20 Correspondence**

1. **Planning matters**

P/2020/01169 – Crown lift trees, Yew Tree House, Moore’s Hill – No Objections

P/2020/00724 – Erection of single storey rear extension – Rockets Oak House,

Cuckoo Cage Lane – No objections

 The following have been approved

 P/2020/01023 - Reduction of crown of one tree The Forge

 P/2020/00564 - Two storey detached building, car park, Burton Rugby Club

 P/2020/00940 - Light columns St Georges Park

 P/2020/00974 - Felling of Golden Cyprus Fir Tree

1. **Invitation to attend County Cllr J Jessels Divisional Meeting –** 11th November

 The chair thanked Cllr Walford for agreeing to attend.

1. **Formalise a minor change to the road names, SCC**

**RES 190 Resolved**: that the following comments be submitted:

The road from the A38 junction down to the second island should be Branston Road. Tatenhill spur, second island, over to third island should remain Tatenhill Lane, and then Branston Road again up to the crossroads.

1. **Projector** – All Saints Church confirmed that the projector hire was no longer required.
2. **Wreath laying** – 8th November

It was agreed that Cllr Walford and Cllr Shipley would lay the wreath at the respective churches to represent the parish council.

1. **Donation from Cameron Homes**

Clerk advised members that Cameron Homes were happy to make a donation for a Christmas tree and lights for both Rangemore and Tatenhill. Some members felt no tree was required for Rangemore and suggested that this was clarified before proceeding. It was noted that two trees were purchased last year.

**RES 191** **Resolved**: that the donation be accepted from Cameron Homes, clerk to organise 1 or 2 Christmas trees with lights for both villages.

**9/3-11-20 For information**

SPCA Bulletins

It was noted that the clerk needs to have alternative zoom meeting hosts in the event of the chair not being available.

Members felt that community engagement should be explored in the new year as the parish plan is now 10 years old. The chair suggested that councillors record any new concerns which could be included in the next consultation.

**UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

**10/3-11-20 Personnel Committee**

 The chair of the personnel committee gave a report to council.

**RES 192 Resolved**: that council accept the Personnel Committee recommendation.

**RES 193 Resolved**: that the council would pay for the clerk’s membership to SLCC.

**RES 194 Resolved**: that the clerk proceeds with the purchase of the printer.

**RES 195 Resolved**: that the Clerk gets the laptop looked at. PC World and local business were suggested as options.

Signed: ………………………………………..

Date: ………………………………………….