



Tatenhill & Rangemore

Parish Council

Clerk Mr M Pettingale
Needwoodside
Tatenhill Common
Burton-on-Trent
DE13 9RS
Tel: 01283 712847
Email: clerk@tandrpc.org.uk
Web: www.tandrpc.org.uk

PARISH COUNCIL MEETING

All members are summoned to attend the Parish Council Meeting which will be held on **Thursday 7th May, at 7.30pm**. This meeting will be held remotely using Zoom. A link to the meeting will be available on the Parish Council website – www.tandrpc.org.uk.

M D Pettingale

Mr M Pettingale: Parish Clerk

Date of Notice : 3rd May, 2020

AGENDA

1. **Apologies:** To receive apologies and reasons for absence.
2. **Declarations of Interest & Dispensation requests:** To receive from Members disclosure of ordinary or disclosable pecuniary interests in relation to any item on the agenda for this meeting, in accordance with Standing Orders and the Councillor Code of Conduct. Also, to consider any requests from Members for dispensation in accordance with the Councillor Code of Conduct.
3. **Minutes:** To confirm the minutes of the meeting held on 28th April 2020 and sign as an accurate record of those meeting (copies previously circulated).
4. **Public Participation:** Members of the public may ask questions notified 7 days in advance and one related supplementary question.
5. **Planning Applications:** To determine a response for any planning applications received and to consider any other planning related correspondence.
6. **Prince's Wood:** To discuss the future of Prince's Wood and consider a proposed management plan.
7. **Brookside Cottage Homes**
 - a) **Almshouse Bench:** To discuss the moving of a bench currently situated outside the almshouses.
 - b) **Wayleave:** To consider a proposed change to the wayleave on land owned by the Parish Council.
8. **Grant Applications:** To consider any grant applications.
9. **Financial Matters:**
 - a) **Accounts:** To approve the accounts for payment per schedule.
 - b) **Medium-Term Financial Strategy:** To review the Medium-Term Financial Strategy and agree earmarked funds.
 - c) **Internal Audit Report:** To receive the report of the Council's Internal Audit.
 - d) **Additional Hours:** To agree, in principle, the Clerk working additional hours during May.
 - e) **Payroll:** To discuss a resolution to issues with the Council's payroll.
10. **Handover of Clerk's Responsibilities:** To discuss discharge of the functions of Responsible Financial Officer and Proper Officer of the Council from 1st June 2020.

11. **Correspondence:** To consider relevant correspondence, if any. (To be available for the Meeting).
12. **Items of Information:** To receive any other items of information.
13. **Confidential Business:** To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.
14. **Date of Next Meeting:** The date of the next meeting will be 26th May 2020.

In line with current government advice, and for the protection of the health of the public and councillors, this meeting will not be held in public. Nonetheless, the public are encouraged to observe and participate. The meeting will be held using Zoom. The link will be available from the Clerk or on the Parish Council website and the password will be available from the Parish Clerk, contact details above. Just occasionally matters such as contractual or staffing matters do have to be held in a confidential part of the meeting.

The Council requests that members of the public who wish to ask a question contact the Parish Clerk before the meeting so that this can be more easily arranged.

Please note, that for parishioners wishing to address the Council about a current planning application a separate procedure still applies. Interested parties will be able to provide statements to Council, but not ask questions of Committee or of any other party.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting.