

## PARISH COUNCIL MEETING

All members are summoned to attend the Parish Council Meeting to be held at All Saints Church, Rangemore, on Tuesday, 7<sup>th</sup> December, 2021, commencing 7.30pm.

### **AGENDA**

- 1. Apologies:** To receive and consider acceptance of apologies for absence
- 2. Declarations of interest and dispensation requests.**
- 3. Minutes of previous meeting for approval**
- 4. Public participation:** Members of the public may ask questions notified 7 days in advance and one related supplementary question.
- 5. Third Party Reports:** To receive any reports submitted
- 6. Clerks report**
- 7. Performance Management**
  - i) To receive Business planning report and agree next actions
- 8. Personnel Committee Report**
- 9. Finance Committee Report**
- 10. Financial Matters:**
  - i) Accounts – To approve expenditure as listed
  - ii) Grant applications: To consider any grant applications received
  - iii) Council to review Risk Management Document and discuss the benefits of out sourcing payroll
  - iv) To appoint internal auditor for financial year 2021-22
- 11. Correspondence requiring council response**
  - i) Planning applications for reviewing
  - ii) To agree response to Business Support Officer – Staffordshire Police
  - iii) To agree response/actions following residents correspondence following Coach Crash
- 12. Items for information**

