

**MINUTES OF THE MEETING, TATENHILL AND RANGEMORE PARISH COUNCIL,  
7<sup>TH</sup> FEBRUARY 2023, COMMENCING 7.30 P.M. AT RANGEMORE COMMUNITY  
GARDEN**

**Present:** Cllr E Coleman (Chair)  
Cllr D Milner  
Cllr H Golding  
Cllr B Huckerby  
Cllr D Walford

**In attendance:** Mrs K Lear (Clerk)

**1/7-2-23 Apologies**

Apologies were noted from County Cllr J Jessel, Borough Cllr J Jones and Parish Cllrs J Bristow and M Jones.

**2/7-2-23 Declarations of interest and dispensation requests**

Cllr D Milner wished to declare an interest when the Rangemore Playing Fields Grant application was discussed.

**3/7-2-23 Minutes of Previous Meeting:**

**Res 388 Resolved:** that the minutes of the meeting of 3<sup>rd</sup> January 2023 were approved as an accurate and factual record.

**Res 389 Resolved:** that the minutes of the Finance Committee Meeting 12<sup>th</sup> January 2023 were approved as an accurate and factual record.

**Res 390 Resolved:** that the minutes of the Extra ordinary meeting 19<sup>th</sup> January 2023 were approved as an accurate and factual record.

**4/7-2-23 Public participation** – no members of the public were present

**5/7-2-23 Clerks report**

**Princes Wood community event** – the first event of the year was very successful. Next session is planned for Friday 17<sup>th</sup> February, 9.30 to 12 noon.

**Hedge – John Taylor Free School** – clerk confirmed that discussions are still taking place in relation to repair of the damaged hedge and also frequency of cuts.

**Tree initiative – plant a tree** – trees had now been distributed to the residents who supported the initiative.

**Memorial trees** – Trees have now been planted in Princes Wood and Rangemore playing field following the passing of HM Queen Elizabeth II.

**Newsletter** – clerk advised members that she would need articles within the next few weeks please.

**Henry Warford Account** – Cllr Bristow has now short term listed herself as the contact to the charity commission. This will enable the account currently listed as a Tatenhill and Rangemore Parish Council Account to be closed and monies transferred over to the Henry Warford Account.

**Yoxall parish council informal meeting** – clerk has requested some available dates and times. Still awaiting proposals.

**6/7-2-23 Third party reports**

**Rangemore Playing Fields** – It was noted that the new slide will be installed later in February.

**7/7-2-23 Vision work**

**a) Stakeholder engagement**

There was a lot of discussion in relation to no update on project progress. Recent communication to the chair and clerk implied a change in approach.

The chair reassured members that she would obtain a commitment from the facilitator and obtain dates for meeting as a matter of urgency.

**Res 391 Resolved:** that the chair would obtain a series of dates up front for members to meet and discuss further. These dates would be circulated as a matter of urgency.

**b) Business plan**

It was noted that the document was out of date, along with other documents. Some members agreed to look at the three key documents.

**8/7-2-23 Community engagement**

**a) Annual parish meeting**

**Res 392 Resolved:** that the annual parish meeting would take place on Thursday, 25<sup>th</sup> May, 3.30 to 7pm. Details to be agreed at a later date.

**b) Coronation events**

**Res 393 Resolved:** clerk explore the feasibility of afternoon tea, Rangemore Community Garden.

**b) Big switch on**

**Res 394 Resolved:** that the big light switch on will take place on 3<sup>rd</sup> December 2023. Stall holders to be explored.

**9/7-2-23 Financial Matters**

**a) Payments**

Payee	Amount gross	Amount gross (process 28 <sup>th</sup> February 2023)	Explanation	EP/GPC
MS System	28.80		MS Licence	DD/GPC
Eazipay Ltd	36.00		Payroll	DD/GPC
Payroll		928.16	Payroll 28.2.22 (this included increase awarded 1.4.23).	EP/GPC

Kay Lear	55.25		Office and expenses	EP/GPC
TMVH	60.00		Room hire:- January 3 <sup>rd</sup> and 12 <sup>th</sup> .	EP/GPC

**Res 395** **Resolved:** that the payments be processed. Cllrs D Milner and D Walford to release payments.

**b) Financial regulations**

Members requested that the item be deferred until all members were present as there was a discussion on whether a Finance Committee was required.

The clerk advised that full council would make the decision on what committees were appointed, not members who sat on an existing committee.

**c) Risk management**

No decision was made.

**d) Grant application – Rangemore Playing Fields**

**Res 396** **Resolved:** that a grant would be awarded to Rangemore Playing Fields up to £3.3k for the gate and car park project.

**e) Grounds works**

**Res 397** **Resolved;** that Perennial Landscape would be awarded the ground works and Princes Wood maintenance contract for 2023 season.

**f) Scribe package**

**Res 398** **Resolved:** that the clerk proceeds with the Scribe package. Members agreed that the clerk needed time to look at the software independently.

**10/7-2-23** **Correspondence**

**a) Planning applications and matters**

P/2023/00065 – Erection of single storey rear extension, single storey side/front extension – Members to confirm after reviewing the plans if they have any objections

P/2023/00068 – Byrkley Garden Centre – work on various trees

P/2023/00017 – 22 Chapel Lane – Crown reduction to realign with existing canopy

**b) Boundary commission – SCC boundary changes - noted**

**c) Invitation to NHS partners – noted.**

**d) Invitation to Burton story – noted.**

**11/7-2-23** **Venue for next parish council meeting.**

This item was not discussed.

**12/7-2-23** **Items for information**

17<sup>th</sup> February 2023 Princes Wood community event noted.

**Signed:** .....

**Date:** .....