

**MINUTES OF THE MEETING, TATENHILL AND RANGEMORE PARISH COUNCIL,
7TH MARCH 2023, COMMENCING 7.30 P.M. AT TATENHILL VILLAGE HALL**

Present: Cllr E Coleman (Chair)
Cllr D Milner
Cllr H Golding
Cllr B Huckerby
Cllr D Walford
Cllr M Jones

In attendance: Mrs K Lear (Clerk)

1/7-3-23 Apologies

Apologies were noted from County Cllr J Jessel, Borough Cllr B Ashcroft and Parish Cllr J Bristow.

2/7-3-23 Declarations of interest and dispensation requests

3/7-3-23 Minutes of Previous Meeting:

Res 399 Resolved: that the minutes of the meeting of 7th February 2023 were approved as an accurate and factual record.

4/7-3-23 Public participation – no members of the public were present

5/7-3-23 Clerks report

Princes Wood – Members were happy that regular events were approved going forward by the clerk.

Advice/protocol – There was a conversation in relation to councillor's roles.

Exercise equipment – it was noted that the exercise equipment will be removed as soon as possible.

Laptop – Members agreed that a new lap top was required for the clerk. A member confirmed that they would investigate the best option.

Res 400 Resolved: that a new laptop be purchased for the clerk.

Litter – Members were delighted that residents in the parish were litter picking. It was agreed that pickers and high viz tabards be ordered for volunteers to use. Members requested that the parish logo be printed on the back of the tabards, excluding the words parish council.

6/7-3-23 Third party reports

Rangemore playing fields – It noted that the slide had been installed.

Staffordshire Police – Report was noted. Members asked if the clerk could enquire about a drop in being organised in Tatenhill.

7/7-3-23 Community Engagement

a) Princes Wood – Easter event

- Res 401** **Resolved:** that an Easter Hunt activity would be arranged featuring Princes Wood for the two weeks during easter.
- b) Coronation Initiative**
- Res 402** **Resolved:** Saturday 6th May, 2023 the parish council will host an afternoon tea in the Community Garden, Rangemore. Budget up to £250 has been approved.
- 8/7-2-23** **Vision work**
- a) Update on vision work**
- Unfortunately, the facilitator was no longer able to assist with the vision work. Members requested that the clerk writes a letter of thanks.
- There as a discussion about policies.
- Res 403** **Resolved:** that members will look at the following policies for discussion at the next meeting.
- Constitution and members handbook
 - Communication engagement policy
 - Statement that the Council Provides Leadership in Planning for the Future of the Community
 - Corporate Strategy 2019-2023
 - Business Plan 2020-21
- b) Local council award scheme**
- Clerk to send information on criteria to be met to achieve the award.
- There was a discussion on whether this decision should be for the next council to decide after May 2023 elections.
- Res 404** **Resolved:** defer to the next meeting, so that members can understand how the award assessed and what criteria must be met.
- 9/7-3-23** **Highways**
- a) SCC Traffic calming meeting**
- The traffic calming report was noted.
- b) Traffic calming feasibility report**
- Res 405** **Resolved:** that SCC Contractors will be appointed to complete the traffic calming feasibility study, budget up to £1500.
- c) Hedge, John Taylor Free School**
- There was a discussion in relation to the damaged hedge leaving a signification amount of the hedge damaged.
- Res 406** **Resolved:** that the clerk contacts Roberts Coaches to establish possible support.
- Res 407** **Resolved:** that the clerk clarifies with SCC Highways that they are happy with this action.
- Res 408** **Resolved:** that another quotation be obtained.
- d) Potholes**

Res 409 **Resolved:** that the clerk and members report potholes which need attention in the parish via the highway's hotline.

10/7-3-23 Financial and Policy Matters

a) Payments

Payee	Amount gross	Amount gross (process 28 th March 2023)	Explanation	EP/GPC
MS System	28.80		MS Licence	DD/GPC
Eazipay Ltd	36.00		Payroll	DD/GPC
Payroll		928.16	Payroll 28.3.22	EP/GPC
Kay Lear			Office and expenses	EP/GPC
DSK Engineering	36.00			
Rangemore playing fields	30.00			EP/GPC
M Burton	17.50		Setting up email for member	EP/GPC

Res 410 **Resolved:** that the payments be processed. Cllrs Walford and Milner to release payments.

b) Financial regulations

Chairman requested that the words 'Nalc template' be added to the document. It was noted that members agreed that there would no longer be a Finance and Policy Committee.

Res 411 **Resolved: that the document be adopted.**

c) Purchase of speed gun

Res 412 **Resolved:** that a new speed gun will be purchased for the community speed watch team.

d) Herbicide treatment – Princes Wood, £250

Res 413 **Resolved:** that one treatment be planned.

e) Risk assessment – defer

The chairman expressed her views on the existing document.

f) **Policy documents** – Members agreed that this item did not need discussing.

11/7-3-23 Correspondence

a) **Planning applications and matters**

P/2023/00070 – Home Farm Cottage 1, Dunstall Road, Rangemore – Change of use of part of agricultural land to form alterations to existing access – No objection.

P/2023/00174 – Land at St Georges Park, Newborough Road, Needwood – Demolition of existing buildings to facilitate the erection of 1 no. commercial buildings for use as a storage, office and maintenance facility (Sui Generis) for the display and storage of maintenance supplies, and plant, including outside display and storage (including storage racking) access and servicing arrangements, and associated works. – No objection.

P/2023/00181 – 4 The Grove, Tatenhill – Discharge of conditions of numbers 3, 4, and 5 of planning permission P/2020/01416 relating to the erection of a single storey rear and side extension and installation of a flue to the gable. – No objection

- b) **Enquiries re opening of Rangemore Club** – Council confirmed that Rangemore club is managed independently by Rangemore Estate.
- c) **Request for support with possible remedial work**, footpath along Dunstall Road – Members agreed to visit the site before the next meeting.
- e) **Boundary commission correspondence** – Members requested that they wished to remain rural status.
- f) **Staffordshire County Council Managing Flood Risk Consultation** members to review.

12/7-3-23 Venue for next parish council meeting.

There was a discussion in how the parish council could engage with local stake holders which members supported.

Members were happy to host the next meeting at the Rugby Club.

13/7-3-23 Items for information

24th woodland management session
Staffordshire police drop in.

14/7-3-23 Community group

Members agreed to defer the item until the next meeting.

Signed:

Date: