

**MINUTES OF THE MEETING, TATENHILL AND RANGEMORE PARISH COUNCIL,  
4<sup>th</sup> APRIL 2023, COMMENCING 7.30 P.M. AT BURTON RUGBY CLUB**

**Present:** Cllr E Coleman (Chair)  
Cllr D Milner  
Cllr H Golding  
Cllr B Huckerby  
Cllr D Walford  
Cllr M Jones  
Cllr J Bristow

**In attendance:** Mrs K Lear (Clerk), Borough Cllrs J Jones and B Ashcroft

**1/4-4-23 Apologies**  
None received

**2/4-4-23 Declarations of interest and dispensation requests**

**3/4-4-23 Minutes of Previous Meeting:**

**Res 414 Resolved:** that the minutes of the meeting of 7<sup>th</sup> March 2023 were approved as an accurate and factual record.

**4/4-4-23 Public participation** – no members of the public were present

**5/4-4-23 Clerks report**  
Clerk confirmed business as normal.  
Plaques have been presented to the Village Hall and Burton Rugby Club for displaying highlighting the grants which the parish council have given for local projects.

**Res 415 Resolved:** that a budget up to £1K for the purchase of a lap top for the clerk.

**6/4-4-23 Third party reports**

**7/4-4-23 Community Engagement**

- a) **Princes Wood/Rangemore Playing Fields** – Easter event. Very well received. Byrkley Gardens have worked with the parish council on this project. Council wished to congratulate Cllr H Golding for introducing this initiative.
- b) **Coronation Celebration** – Saturday 6<sup>th</sup> May 2023. A small grant has been obtained from the Big Lottery of £450 for hosting the event at Rangemore.

**8/4-4-23 Vision work**

**a) Policy review update**

- Constitution and members handbook
- Communication engagement policy
- Statement that the Council Provides Leadership in Planning for the Future of the Community

- Corporate Strategy 2019-2023
- Business Plan 2020-21

There was a discussion about the policies and that they need to be updated. A member felt that once the elections have taken place, then the policies can be reviewed.

#### **b) Local council award scheme**

Council agreed to defer the item until the next council has been formed.

**9/4-4-23**

### **Highways**

#### **a) Traffic calming feasibility study**

Members were given an update on the initiative.

#### **b) Update on hedge, adjacent to John Taylor Free School**

There was a discussion in how to proceed with the damaged hedge. Further enquiries were agreed to be carried out.

#### **c) Footpath, Dunstall**

Parish council representatives did complete a site visit. Members felt that the footpath needed flattening for safer access for local children to use.

**10/4-4-23**

### **Financial and Policy Matters**

#### **a) Payments**

<b>Payee</b>	<b>Amount gross</b>	<b>Amount gross (process 28<sup>th</sup> April 2023)</b>	<b>Explanation</b>	<b>EP/GPC</b>
MS System	28.80		MS Licence	DD/GPC
Eazipay Ltd	36.00		Payroll	DD/GPC
Payroll		928.16	Payroll 28.4.23	EP/GPC
Kay Lear	105.00		Office, expenses and reimbursements	EP/GPC
TVH	30.00		Room hire	EP/GPC
Rangemore playing fields	30.00		Room hire	EP/GPC
Viking direct	197.77		Litter Pickers	EP/GPC
SPCA	230.49		Annual membership	EP/GPC
Creative wear	82.20		Tabards for volunteers	EP/GPC
Rob Lewis Signs	57.60		Signage for sponsorship	EP/GPC

SCC	1500.00		Feasibility study	EP/GPC
-----	---------	--	-------------------	--------

It was noted that the litter picker initiative would be a local residents and not be under the management of the parish council.

The clerk presented council with the income/expenditure 31<sup>st</sup> March 2023 report from the new accountancy system.

**Res 416** **Resolved:** that the payments be processed. Cllrs Walford and Milner to release payments.

**b) Ear Marked reserves**

**31.3.2023**

Woodland £10K

Traffic calming £28K

New start up £5K

Gate, car park £3K

Generator £2K

**Res 417** **Resolved:** that the proposed ear marked reserves be accepted.

**c) Risk Management Policy**

**Res 418** **Resolved:** that the policy be adopted.

**11/4-4-23** **Correspondence**

**a) Planning applications and matters**

P/2023/00286 – Raise lower crown to approx. 4 metres their self-set sycamore tree – No objections.

P/2023/00299 – Longacre Cuckoo Cage Lane – Erection of single storey infill extension on side elevation of proposed. – No objections.

**12/4-4-23** **Venue for next parish council meeting.**

Tuesday 16<sup>th</sup> May, 2023. Rangemore Community Garden, 7.30 p.m.

**13/4-4-23** **Items for information**

Woodland management session Friday, 28<sup>th</sup> April, 2023, working with Rural Community Council.

**14/4-4-23** **Tatenhill Community Group (TCG)**

Members agreed to defer the item until the next meeting. J Bristow will be setting up a meeting with J Fawn and P Cooper to see if the TCG can be reinvigorated.

**UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS AVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

**15/4-4-23** **Staffing matter**

It was noted that the clerk's appraisal had been completed and the Staffing Committee congratulated the clerk on her excellent work over the past year.

At the close of the meeting members wished to thank Cllrs J Bristow and D Walford for their contribution and hard work during their term of office.

**Signed:** .....

**Date:** .....