

**MINUTES OF THE PARISH COUNCIL MEETING 12<sup>th</sup> SEPTEMBER 2023 COMMENCING 7.30 P.M. AT TATENHILL VILLAGE HALL**

**Present:** Cllrs B Huckerby (Chairman), M Jones (Vice Chairman) H Golding, D Milner, and A Holland

**In attendance:** Mrs K Lear (Clerk)

**Public participation** – no members of the public were present

**041/23-24 Apologies**

Apologies were accepted from Borough Councillors J Jones, V Gould, B Ashcroft, and Parish Councillor E Coleman

**042/23-24 Declaration of interest and dispensation requests from members.**

Cllr D Milner wished to declare an interest when Rangemore Playing Fields was discussed.

**043/23-24 Minutes of the meeting for approval – 12 July 2023**

Members were happy that the Chairman signed the minutes as a true and accurate record.

**044/23-24 Chairmans report**

The Chairman advised members that the parish council had received complaints in relation to overgrown footpaths and broken stiles.

Members agreed that the clerk should write to the landowners in relation to support in clearing the paths and repairing the stiles.

Members also agreed that the clerk should write to SCC Rights of Way registering blocked paths and stiles.

A member confirmed that they would confirm with the clerk the route numbers and who the land owners were to enable her to carry out the above.

Branston Locks Primary School – The Chairman gave an update on the Primary School meeting with JTMAT. It was noted that a revision to the Planning Application had been submitted which would be discussed later on in the evening.

**045/23-24 Co-option**

Ann Holland had submitted a written application in accordance with the Councils Co-Option Policy and following an oral Q&A with the Applicant it was resolved that Ann Holland would be co-opted onto the parish council.

**046/23-24 Clerks report**

**Newsletter** – Members wished newsletters to be published quarterly. Next edition to be distributed mid November.

It was agreed that distribution would be circulated by members, breakdown as follows:-

E Coleman/B Huckerby – Tatenhill

D Milner – Rangemore Hall

A Holland – Rangemore

M Jones – Tatenhill Common and Wilmore Lane

**Herbicide Treatment** – Clerk confirmed that the Yew Trees had been treated as per Princes Wood Management Plan. It was noted that only 5 of the recently 10 planted trees had survived.

**Coronation Bench** – Members agreed that the new bench would be installed by the Trim Trail to allow walkers another area to sit and to also enjoy the local views.

**Finger post** – Clerk advised members that additional funding had been secured for the introduction of a finger post, to direct walkers to Princes Wood.

**Rural community council (RCC)** – A further session had been hosted by RCC and there had been additional interested volunteers to assist with sessions at Princes Wood and Rangemore Community Garden. Members asked the clerk to establish with RCC when sessions were planned.

**Delegation scheme** – Members felt that on reflection that there should have been a meeting held in August. A Delegation Policy needed to be worked up to deal with Emergencies.

#### **047/23-24 Princes wood**

Proposed Car Park, Princes Wood – Members agreed that a small car park would enable the woodland to be more accessible. The entrance of Princes Wood was suggested as the best location. Gates and fencing would also need to be relocated, subject to land owners permissions. Members asked the clerk to establish costings in the first instance for a small car park, to be discussed at the next meeting.

Tree works, Princes Wood. – The clerk raised a concern that trees from the adjacent land owner of Princes Wood needed some attention. Members agreed to carry out a site visit and report back at the next meeting. Members agreed that the clerk also contacts the adjacent land owner to establish if any works were planned.

Inspection report, Princes Wood – Members confirmed that they had read the report and no actions were required at this stage.

#### **048/23-24 Third Party Reports** – None submitted.

#### **049/23-24 Community engagement**

**Pumpkin event** – Members were very happy with the proposed donation. It was agreed that the event would be deferred until next year.

**Christmas event** – A member confirmed that there were a number of stall holders interested in attending the event on the 3<sup>rd</sup> December, letters will be sent shortly to book the stalls. The event will run 3 to 6pm. To set up at 1.30 pm. It was agreed that a face painter would be booked as a free activity for children. Members agreed that due to space 11 stall holders would be invited. The local choir have confirmed that they will be attending.

Members agreed that the Christmas tree needed to be ordered, budget up to £150. Same size as last year. Members agreed to speak to the Horseshoe Inn landlord to establish any support. Refreshments to be offered like last year, budget up to £100.

#### **050/23-24 Financial and Policy Matters**

Payment

It was resolved that the following payments be processed.

Payee	Amount	Explanation	EP/GPC
Robert Lewis Signs	953.70	Payroll 28.9.23	EP/GPC
P Walton	470.00	Village sign replacement – Tatenhill Common and Tatenhill	EP/GPC
Perennial Landscape	400.85	Grounds maintenance	EP/GPC
Mazars	252.00	External audit	EP/GPC
K Lear	36.90	Expenses	EP/GPC
Rangemore Playing Fields	498.69	Payment of insurance and donation to room hire for meeting in July 2023	EP/GPC
M Burton	17.50	IT Support	EP/GPC

It was noted that Cllrs D Milner M Jones to process payments.

Members were happy for IS Systems invoice to also be paid.

The following payments were processed in August.

Payee	Amount	Explanation	Payment/power
Payroll	953.70	Payroll 25.8.23	EP/GPC
ESBC	101.30	Elections	EP/GPC
Perennial landscape	400.85	Ground works/Princes Wood	EP/GPC
SCC	281.00	Speed watch gun	EP/GPC
Robert lewis signs	234.00	Steel panels for notice boards	EP/GPC
SPCA	36.00	Training – Cllr Jones - Planning	EP/GPC
Sharkey Forestry	300.00	Herbicide treatment	EP/GPC
Microsoft	5.88	Business plan	EP/GPC
Currys	1039.00	Lap Top	EP/GPC
Screwfix	34.99	Shelves for library	EP/GPC

Members requested that Cllr D Milner left the room before the following item was discussed.

### **Rangemore Playing Fields**

It was resolved that a donation for £468.69 would be given to Rangemore Playing Fields for the annual insurance payment. Members noted the reasons for the delayed submission. Clerk to confirm with Rangemore Playing Fields Committee that the donation may not be given in the future annually. Any grant support going forward, a grant application needs to be submitted. Cllr D Milner re-joined the meeting.

### **Speed Indicator Device (SID)**

The clerk confirmed that she had now received updated costs for posts and an additional SID machine. For 3 posts and 1 SID, the project will cost £6K. £1K was the approximate cost for the installation only of the 3 posts for licences and permit to dig payable to SCC.

Members resolved that the clerk proceeded with ordering another SID and 2 brackets. Clerk to obtain another quotation for supply and installation of posts as

a member had an alternative contractor for the council to approach. Member to submit details to the clerk.

### **Policy review**

**Grant policy** – Members approved the policy.

**Standing orders** – Members resolved that the 2 hour meeting duration would be removed from the standing orders. Members felt that as long as the meeting was quorate, then it would continue until all matters had been discussed on the agenda.

Members also agreed that the following would be added to the standing orders, “that any members who had any perceived interest in any matters being discussed at the meeting, then they would be asked to leave the meeting whilst that matter was discussed”.

Introduction of locks parish council notice boards – members agreed that the item would be deferred.

### **Internal auditor 2023-24**

Members agreed that Audit Solutions would be appointed for this years audit. Clerk to confirm.

**051/23-24**

### **Correspondence**

Planning applications and matters

Linbook Wood, Newchurch, Woodland Consultation. Members were advised that the woodland will be owned by the national forest and therefore will be managed by the national forest.

Branston Locks Infants/Primary School Planning Application – Members were unable to make any comments to the revised plans until they had received a copy of the Plan Identifying the revised Spine Road alterations in order to comment on the adequacy of the revision to enable car borne pupils to be dropped off safely.

John Taylor Free School (JTFS) – Members asked the clerk to establish with the JTFS if the school hours had changed.

P/2022/00705 - 9 Dwellings Chapel Lane – It was noted the application had been approved by ESBC Planning committee. Cllr Milner had submitted a formal complaint to ESBC Planning Authority to the Planning Committee.

Invitation to meet Rural Parish Council Chairs – Members were happy that the chair met with rural chairs to discuss matters of mutual interest.

Adventure Farm enquiry – Item to be deferred until the next meeting.

**052/23-24**

### **Items for information**

Invitation to County Cllr Divisional Event – 19<sup>th</sup> September 2023, 7pm via zoom. Chairman will be attending.

HGV's – Members acknowledged the correspondence. Clerk was asked to put HGV crossroads banner onto the October agenda.

Signed: .....

Date: .....

