

## GRANTS & FUNDING POLICY

The Parish Council reserves each financial year, a sum of money for disbursement on grants to organisations and activities which contribute constructively to the life of the Parish.

1. An award of a grant must give direct benefit to all or some of the inhabitants of the Parish, and the size of grant should be commensurate with the benefit to be delivered.
2. The Parish Council as a body does not affiliate to any political party and legally cannot provide grant or support to any party-political activity.
3. The Parish Council does not affiliate to any religious group, however applications will be considered where there is a clear community benefit.
4. Request for grant aid will only be considered from the following categories of applicant:
  - A charity based inside or outside the Parish, the activities of which are of direct benefit to residents or communities of the Parish.
  - A not for profit organisation, based within or outside the Parish, which serves the needs of the citizens or communities of the Parish
  - Citizens of the Parish requesting grant aid with a project/event, which will be for the benefit of a wider group.
  - A Parish based club/association/organisation serving specific sections of the community or the community as a whole.
  - Applications from commercial organisations will only be considered in exceptional circumstances.
  - National appeals will not normally be eligible to apply.
5. Groups asking for financial support will be asked to attend a parish council meeting to enable members to ask any further questions. Where possible these questions will be submitted in advance to the organisation. Members on the parish council who are part of groups applying for funding will not be able to answer member questions. Another member of the group applying for the grant will need to attend a parish council meeting.
6. Applications will only be considered when made on a formal application form.
7. Applicants will need to demonstrate how their activities or the particular project for which financial support is being sought, will benefit the residents of Tatenhill & Rangemore Parish.
8. The Council will give priority to the projects/organisations which progress one or more of it's corporate objectives.
9. The Council will require details of the structure and funding of the Organisation making the application and where appropriate, copies of any relevant budgets/accounts and business plans.
10. The Council will require details of any project which is the subject of the application, including standards to be attained, costs, timescales and how the remainder of the funding will be provided.

11. The Council will not fund more than 80% of the whole project.
12. Applicants will be required to state the amount of grant sought from the Council.
13. Where projects cross financial years, the Council may make an ear marked reserve for an approved amount of grant. It will reserve the right to withdraw approval where a project does not look likely to go ahead within a reasonable time.
14. Payment will not normally be made until a project has been completed.  
Payments will then only normally be made against a formal receipt or invoice.
15. The Council will usually only consider requests for revenue or capital funding towards specific projects or activities, not on-going or core costs. The exceptions to this will be “pump-priming” to help organisations get established or organisations which deliver a substantial part of the Council’s priorities. Even in these cases, the ability of the organisation to obtain core funding from other sources will be considered.
16. The Council may, where it appears to be a more cost effective or efficient use of resources, prefer to act in partnership with another organisation, or to provide support “in kind”, rather than provide grant assistance.
17. The Council will advertise its Grant and Financial Assistance Scheme widely to ensure an equitable distribution of resources.
18. The Council will require as a condition of grant, the organisations advertise the fact that the grant aid has been provided by the Council via external media to local residents ie parish council notice boards, newsletters which are circulated to local residents.
19. The Council will set an annual Grants Budget
20. The Council will identify against each grant approval, the power under which it gives the grant if it does not hold the General Power of Competence at the time of making the decision.
21. If the project is not completed within 12 months of the grant being approved, mitigation will be need to be provided.
22. The giving of a grant one year does not set a precedent for another year.